



FORSYTH COUNTY BOARD OF ELECTIONS

Meeting Agenda

July 20, 2021 – 12:00 p.m.

Board meetings will resume in person, attendees will be required to follow the Forsyth County COVID-19 protocols; the use of masks will be required for all attendees not vaccinated.

This Board Meeting will be held on the 3rd floor - Professional Development Center of the Forsyth County Government Center.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Oath of Office
5. Election of Officer (Secretary)
6. Approval of Meeting Minutes
7. Approval of Board Compensation
8. Approval of Board Meeting Dates & Times
9. Approval of Duties of the Director
10. Approval of Resolution for Public Comments Policy
11. Approval of Resolution for Remote Participation Policy
12. Approval of Fee Schedules
13. 2021 Municipal Elections Information
14. Public Comments
15. Other Business
16. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
July 20, 2021 – 12:00 p.m.

Meeting Called to Order

A special meeting of the Forsyth County Board of Elections was called to order in the third floor Professional Development Center on Tuesday, July 20, 2021 at 12:00 p.m., Chairman Durrah presiding.

Board Members in attendance: Chairman Robert Durrah, Secretary Catherine Jourdan, Member Adam Draper, Member Chad Doomy, Member Alfred Harvey

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Adam Clark, and Kimberly Stuck

Others in attendance: Forsyth County Clerk of Court – Denise Hines

Pledge of Allegiance

Chairman Durrah led the Pledge of Allegiance.

Moment of Silence

Chairman Durrah led a moment of silence.

Oath of Office

Forsyth County Board of Elections members were sworn or affirmed into office individually before the Forsyth County Clerk of Court, Denise Hines.

Election of Officer (Secretary)

Member Harvey nominated Member Jourdan as Secretary, Member Draper seconded; **Motion carried unanimously.**

Chairman Durrah moved to recess; Member Draper seconded; **Motion carried unanimously.** Meeting was recessed at 12:17 p.m. Chairman Durrah brought the meeting back from recess at 1:15 p.m.

Approval of Meeting Minutes

Member Doomy moved to approve the minutes as submitted; Member Harvey seconded; **Motion carried unanimously.**

Approval of Board Compensation

Director Tsujii presented the Board with the current Board compensation of \$245.00 per Board Member per month for discussion. Member Doomy moved to approve the Board compensation of \$245.00 as presented; Member Draper seconded; **Motion carried unanimously.**

Approval of Board Meeting Dates & Times

Mr. Tsujii presented the Board with the 2021 Board Meeting Schedule for consideration, providing an overview of the meetings that are statutorily required. Member Jourdan moved to change the regular meeting scheduled on December 23, 2021 to December 16, 2021 at 5:00 p.m., Member Draper seconded, **Motion carried unanimously.** Director Tsujii requested the Board approve the schedule as a whole, restating the changes;

August 17, 2021 through October 26, 2021 would remain unchanged; the following changes would be applied November 1, 2021 at 4:00 p.m., November 2, 2021 at 2 p.m., November 9, 2021 at 10 a.m., and December 16 at

5:00 p.m.; Member Draper moved to approve the Board Meeting schedule with changes; Member Harvey seconded; **Motion carried unanimously.**

Approval of Duties of the Director

Director Tsujii presented the Duties of Director to the Board for review and approval; Member Doomy moved to approve the duties as presented; Member Draper seconded; **Motion carried unanimously.**

Approval of Resolution for Public Comments Policy

Director Tsujii presented the Resolution for Public Comments Policy to the Board for discussion and approval. Secretary Jourdan moved to approve the Resolution for Public Comments Policy as presented; Member Doomy seconded; **Motion carried unanimously.** Secretary Jourdan read the Resolution for Public Comments Policy aloud for the record.

Approval of Resolution for Remote Participation Policy

Director Tsujii presented the Board with the Resolution for Remote Participation Policy for discussion and approval. Member Doomy moved to approve the Resolution for Remote Participation Policy; Member Draper seconded; **Motion carried unanimously.** Secretary Jourdan read the Resolution for Remote Participation Policy for the record.

Approval of Fee Schedules

Director Tsujii presented the Board with the Map and Data request forms for review and approval. Member Draper moved to approve the fee schedule as is; Member Harvey seconded; **Motion carried unanimously.**

2021 Municipal Elections Information

Mr. Tsujii provided an overview of the upcoming 2021 Municipal Election on November 2, 2021 and explained to the board members the process of combining precincts for odd numbered year elections.

Other Business

Director Tsujii provided information regarding seven precincts needing to be redrawn due to the increase in population and therefore increase of registered voters in those areas. Deputy Director Bobadilla explained that Mr. Morgan has been working on the redrawing of those precinct boundaries and together they have been working on the creation of new precincts to better accommodate voters on Election Day. More information about the process will be presented to the Board in future Board meetings.

Director Tsujii presented the Board with the Confidentiality Agreement for signature and read the document in its entirety for the record.

Public Comments

Forsyth County Commissioner McDaniel congratulated the new Board members for their appointment and service.

Adjournment

Member Doomy moved to adjourn; Member Draper seconded; **Motion carried unanimously.** Meeting adjourned at 2:36 p.m.

Forsyth County Board of Elections Meeting Minutes – July 20, 2021

Approved:

s:/Robert Durrah
Chair

s:/Catherine Jourdan
Secretary

s:/Alfred Harvey
Member

s:/Chad Doomy
Member

s:/Adam Draper
Member